

**UNOFFICIAL MINUTES
REGULAR SCHOOL BOARD MEETING
ALCESTER-HUDSON SCHOOL DISTRICT #61-1
May 12, 2025**

School Board President Jay Hallaway called the meeting to order at 7:20pm at the Alcester-Hudson High School Conference room with the following school board members present: Jay Hallaway, Travis Stene (by phone), Justin Teunissen and Jen Wennblom. Also present were Kelli Erickson, Natalie Stene, Tim Rhead and Jason Van Engen. Members absent were Amanda Beeler, Shelby Braaten and Bart VerMulm.

A. START THE REGULAR MONTHLY MEETING AND REVIEW VOUCHERS FOR CONSENT AGENDA (7:20pm)

B. PLEDGE OF ALLEGIANCE

C. RECOGNITION OF VISITORS

D. PUBLIC INPUT

E. ADDITIONS TO THE AGENDA

1. A motion was made by Teunissen and seconded by Wennblom to approve the agenda. Roll call, Teunissen aye, Hallaway aye, Wennblom aye, Stene aye. Motion carried.

F. CONSENT AGENDA

A motion was made by Wennblom and seconded by Teunissen to approve the minutes of the regularly scheduled school board meeting of April 14, 2025 and to approve the Activity, Athletic, Business Manager, Lunch and Imprest Fund Reports, to approve all claims for payment from the 2024-2025 budget and to approve the following District reports. Roll call, Teunissen aye, Hallaway aye, Wennblom aye, Stene aye. Motion carried.

Business Manager's Report: General Fund, April Beginning Balance \$605,530.34, Receipts Local \$86,236.45, County \$4,047.65, State \$123,116.00, Federal \$1,478.00, Expenditures \$280,854.90, April Ending Balance \$539,553.54, **Activity Fund**, April Beginning Balance \$70,431.07, Receipts Local \$9,809.94, Expenditures \$2,842.46, April Ending Balance \$77,398.55, **Capital Outlay Fund**, April Beginning Balance \$2,311,476.89, Receipts Local \$75,799.09, Expenditures \$8,374.07, April Ending Balance \$2,378,901.91, **Special Education Fund**, April Beginning Balance (\$38,711.99), Receipts Local \$45,324.20, State \$356.00, Expenditures \$60,633.82, April Ending Balance (\$53,665.61), **Bond Redemption Fund**, April Beginning Balance \$153,994.96, Receipts Local \$29,625.15, April Ending Balance \$183,620.11, **Lunch Fund**, April Beginning Balance \$15,802.82, Receipts Local \$9,432.80, Federal \$7,509.22, Expenditures \$19,267.27, April Ending Balance \$13,477.57, **Drivers Education Fund**, April Beginning Balance \$13,610.70, Receipts Local \$2,025.00, April Ending Balance \$15,635.70, **ASP Fund**, April Beginning Balance \$5,339.51, Receipts Local \$2,080.00, Expenditures \$2,733.71, April Ending Balance \$4,685.80, **Custodial Fund**, April Beginning Balance \$44,989.81, Receipts Local \$11,175.14, Expenditures \$12,899.61, April Ending Balance \$43,265.34,

Claims: ACCESS ELEVATOR & LIFTS, INC.:ANNUAL SAFETY INSPECTION \$456.00, ALCESTER AREA CHAMBER OF COMMERCE:MEMBERSHIP DUES \$250.00, ALCESTER QUICK STOP:FUEL \$1,390.27, ALCESTER-HUDSON SCHOOL AGENCY ACCOUNTS:IMPREST \$4,217.70, ALLIANCE COMMUNICATIONS:LEASE/WIFI \$975.00, AMAZON CAPITAL SERVICES:SUPPLIES \$308.91, APPEARA:LINENS \$105.00, ARROWWOOD RESORT & CONFERENCE CENTER AT CEDAR SHORE:ROOM FOR CONFERENCE \$119.72, BERESFORD SCHOOL DISTRICT:WRESTLING COOP \$6,196.41, BEST WESTERN PLUS RAMKOTA HOTEL:STATE FCCLA ROOMS \$1,970.00, BMO HARRIS:SUPPLIES \$827.60, BOMGAARS:JANITOR SUPPLIES \$3.00, BRAATEN, DEBRA :TEACHER

CONFERENCE MEALS \$50.00, CENTURY BUSINESS PRODUCTS:COPIER LEASE/USAGE \$2,487.38, CITY OF ALCESTER:UTILITIES \$681.08, CULLIGAN WATER CONDITIONING:WATER CONTRACT \$80.60, DAN'S DRAIN AND DUCT CLEANING LLC:SERVICES \$230.00, DRIESEN, LUKAS :SERVICES \$1,840.00, DUST-TEX SERVICE, INC.:JANITOR SUPPLIES \$331.28, E-ZUP:TENT SIDES \$507.04, EASTSIDE JERSEY DAIRY:MILK \$1,332.94, EMC INSURANCE COMPANY:INSURANCE \$7,507.92, EMILY'S CUSTOMIZED CREATIONS:SPECIAL INTERST DAY \$43.70, G & R CONTROLS:HVAC REPAIR \$652.30, HAMES, SHANNON :TRACK & FIELD DAY SUPPLIES \$95.09, HAUFF MID-AMERICA SPORTS, INC.:BASKETBALL AWARDS \$722.47, HEARTLAND NATURAL GAS LLC:NATURAL GAS \$1,545.03, HERMITAGE ART CO., INC.:GRADUATION PROGRAMS \$49.42, INGRAM:HS BOOKS \$35.94, LEARNING OPPORTUNITIES,INC.:ELEM BOOKS \$2,162.10, LEWIS MACHINE AND REPAIR LLC:SERVICES \$442.10, LOREN FISCHER DISPOSAL:DUMPSTER RENTAL \$202.00, MARLOW, WOODWARD & HUFF, Prof. LLC:SERVICES \$660.00, MIDAMERICAN ENERGY COMPANY:UTILITIES \$680.89, MOLLER, DEAN :PHONE MOUNT \$45.83, NAPA AUTO PARTS OF CANTON:FUEL ADDITIVE \$129.90, NEW CENTURY PRESS:PUBLICATIONS \$291.94, OLSON'S ACE HARDWARE:SUPPLIES \$24.98, PERFORMANCE FOODSERVICE:FOOD \$4,210.89, PETE'S PRODUCE:JANITOR SUPPLIES \$125.06, PITNEY BOWES GLOBAL FINANCIAL SERVICES:POSTAGE \$541.99, PRESTO X:PEST CONTROL \$72.47, RIVERSIDE TECHNOLOGIES, INC.:STAFF LAPTOPS \$30,740.00, SASD TREASURER:DUES \$937.00, SAUGSTAD, SANDRA :GIFT CARD \$20.00, SCHOLASTIC BOOK FAIRS:BOOK FAIR \$2,950.14, SOUTHEASTERN ELECTRIC COOP:UTILITIES \$5,725.71, SPRING CREEK FARMS INC.:BUS BARN RENT \$700.00, TIME MANAGEMENT SYSTEMS:ATTENDANCE SOFTWARE \$108.80, TOTAL STOP FOOD STORE:SUPPLIES \$284.07, US FOODS:FOOD \$4,725.72, VERIZON WIRELESS:CELL PHONE \$128.22, WEX BANK - SINCLAIR:FUEL \$1,992.03, WEX HEALTH INC.:ADMIN FEE \$69.75 TOTAL \$92,983.39

Imprest: SD DCI: Background Check \$86.50, Cash: FFA State Per Diem \$348.00, Elk Point Jefferson School: Track Entry Fee \$150.00, Vermillion School: T rack Entry Fee \$175.00, Scotland School: Track Entry Fee \$75.00, Centerville School: Track Entry Fee \$200.00, Fox Run Golf Course: Golf Meet Entry Fee \$350.00, Irene-Wakonda School: Golf Meet Entry Fee \$5.00, Sandy Saugstad: A-Team Gift Card \$100.00, David Eich: Softball Ump \$208.96, Robert Sisk: Softball Ump \$167.28, Chester Area School: Track Timing Fee \$950.00, Kevin Nelson: Track Official \$248.96, Mike Moran: Softball Ump \$148.56, Scott Fairbrother: Softball Ump \$168.96, Jan Cain: Track Official \$299.96, Dana Nelson: Track Official \$248.96, Brian Holter: Softball Ump \$138.00, Jason Burton: Softball Ump \$148.56 Total \$4,217.70

Payroll & Benefits Instruction General Fund \$130,989.37 Instruction Special Ed Fund \$55,878.29 Instruction Title/REAP \$8,355.79 Support Services \$74,854.55 Extra Curricular \$10,456.83, Food Service \$13,296.20, ASP \$2,326.45 Total \$296,154.48

G. OLD BUSINESS

H. NEW BUSINESS

1. Preliminary 2025-2026 Budget was presented
2. A motion was made by Stene and seconded by Teunissen to approve votes on ballot issues and appointments for the SDHSAA. Roll call, Teunissen aye, Hallaway aye, Wennblom aye, Stene aye. Motion carried.
3. A motion was made by Wennblom and seconded by Stene to approve contract with Sandy Henry as school consultant (\$9,000.00/year) Roll call, Teunissen aye, Hallaway aye, Wennblom aye, Stene aye. Motion carried.

4. A motion was made by Teunissen and seconded by Wennblom to move the renewal date for health insurance to September. Roll call, Teunissen aye, Hallaway aye, Wennblom aye, Stene aye. Motion carried.
5. A motion was made by Stene and seconded by Wennblom to approve the following policies: a) Alcester-Hudson crisis plan, b) changes to the Alcester-Hudson JH/HS Handbook c) changes to the Alcester-Hudson Elementary Handbook d) Emergency Action Plan. Roll call, Teunissen aye, Hallaway aye, Wennblom aye, Stene aye. Motion carried.
6. A motion was made by Teunissen and seconded by Wennblom to approve work agreements for the following personnel Pat Bunkoske summer custodian \$16.87/hour not to exceed 400 hours, Evan Brown summer custodian \$15/hour not to exceed 400 hours. Roll call, Teunissen aye, Hallaway aye, Wennblom aye, Stene aye. Motion carried.

I. COMMITTEE/SUPERINTENDENT/PRINCIPAL'S REPORT

- J. ADJOURNMENT.** A motion was made by Stene and seconded by Teunissen to adjourn the regularly scheduled May 12, 2025 Board of Education meeting at 7:55pm. Roll call, Teunissen aye, Hallaway aye, Wennblom aye, Stene aye. Motion carried. The next regular school board meeting will be Monday, June 8, 2025 at 7:20pm at the Hudson Community Center meeting room.

ATTEST:

Jay Hallaway, President

Natalie Stene, Business Manager